City of BRADFORD
METROPOLITAN DISTRICT COUNCIL

Agenda for a meeting of the Bradford District Licensing Panel to be held remotely on Wednesday, 14 October 2020 at 10.00 am

Members of the Committee – Councillors

LABOUR	CONSERVATIVE
M Slater Godwin	Sullivan

Notes:

- Please note that, under the current circumstances, we are unable to produce only limited paper copies. The agenda and reports can be viewed on the Councils agenda and minutes website five clear working days in advance of the meeting. A webcast of the meeting will be available to view live on the Council's website at https://bradford.public-i.tv/core/portal/home and later as a recording.

- The applicant, representatives of responsible authorities and interested parties will be asked to confirm to the Governance Officer, jane.lythgow@bradford.gov.uk, by midday on Monday 12 October 2020 that they will be participating in the remote meeting and will be advised how they can access the meeting remotely. If contact details are not provided, and advice to the contrary is not received, the hearing will be held in their absence.

- Approximately 15 minutes before the start time of the hearing the Governance Officer will set up the electronic conference arrangements initially in private and bring into the conference facility the Panel, the Council's legal advisor and Licensing Officer so that any issues can be raised before the start of the meeting. The applicant; representatives of responsible authorities and interested parties will be brought into the electronic meeting at the start of the hearing. They will be requested to make their representations or answer any questions at the appropriate time during the hearing.

- Members should be on their own when attending remotely and ensure that any confidential papers are not visible via the technology used.

From:
Parveen Akhtar
City Solicitor
Agenda Contact: Jane Lythgow
Phone: 01274 432270
E-Mail: jane.lythgow@bradford.gov.uk

To:

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

(1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.

(2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.

(3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.

(4) Officers must disclose interests in accordance with Council Standing Order 44.

2. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

B. BUSINESS ITEMS

3. APPLICATION FOR THE GRANT OF A PREMISES LICENCE FOR KEIGHLEY MINI MARKET, 125 NORTH STREET, KEIGHLEY BD21 3AD. 1 - 26

The Interim Assistant Director Waste, Fleet and Transport Services will present a report (**Document "E**") which outlines an application for the grant of a Premises Licence for the sale of alcohol for consumption off the premises.

Members are invited to consider the information and documents referred to in Document "E" and, after hearing interested parties, determine the related application.

(Melanie McGurk – 01274 431873)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER